

May 2018

| Mon                           | Tue | Wed                           | Thu | Fri                            |
|-------------------------------|-----|-------------------------------|-----|--------------------------------|
|                               | 1   | 2 Excel I 2013<br>8:30-4:30   | 3   | 4 PowerPoint 2013<br>8:30-4:30 |
| 7 Excel I 2016<br>8:30-4:30   | 8   | 9 Word II 2013<br>8:30-4:30   | 10  | 11 Excel I 2010<br>8:30-4:30   |
| 14 Word I 2010<br>8:30-4:30   | 15  | 16 Excel I 2013<br>8:30-4:30  | 17  | 18 Outlook 2013<br>8:30-4:30   |
| 21 Excel II 2016<br>8:30-4:30 | 22  | 23 Word I 2013<br>8:30-4:30   | 24  | 25 Excel II 2010<br>8:30-4:30  |
| 28 Outlook 2010<br>8:30-4:30  | 29  | 30 Excel II 2013<br>8:30-4:30 | 31  |                                |

June 2018

| Tue                           | Wed | Thu                           | Fri                             |
|-------------------------------|-----|-------------------------------|---------------------------------|
|                               |     |                               | 1 Excel I 2010<br>8:30-4:30     |
| 4 Outlook 2013<br>8:30-4:30   | 5   | 6 Excel I 2013<br>8:30-4:30   | 7                               |
| 11 Excel I 2016<br>8:30-4:30  | 12  | 13 Word I 2010<br>8:30-4:30   | 14                              |
| 18 Outlook 2010<br>8:30-4:30  | 19  | 20 Excel II 2013<br>8:30-4:30 | 21                              |
| 25 Excel II 2016<br>8:30-4:30 | 26  | 27 Word II 2010<br>8:30-4:30  | 28                              |
|                               |     |                               | 22 Word II 2013<br>8:30-4:30    |
|                               |     |                               | 29 PowerPoint 2013<br>8:30-4:30 |

July 2018

| Mon                           | Tue | Wed                             | Thu | Fri                           |
|-------------------------------|-----|---------------------------------|-----|-------------------------------|
| 2                             | 3   | 4 Holiday                       | 5   | 6                             |
| 9 Excel I 2010<br>8:30-4:30   | 10  | 11 Word I 2013<br>8:30-4:30     | 12  | 13 Excel I 2013<br>8:30-4:30  |
| 16 Outlook 2013<br>8:30-4:30  | 17  | 18 PowerPoint 2013<br>8:30-4:30 | 19  | 20 Excel I 2016<br>8:30-4:30  |
| 23 Excel II 2010<br>8:30-4:30 | 24  | 25 Word II 2013<br>8:30-4:30    | 26  | 27 Excel II 2013<br>8:30-4:30 |
| 30 Word I 2010<br>8:30-4:30   | 31  |                                 |     |                               |



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