

Education and Training Connection Job Description

Job Title: School Nutrition Program Cook / Paraprofessional
Department: Windover High School
Reports To: Principal
FLSA Status: Non-exempt (hourly)
Hours: 8:00 am – 1:00 pm
Wage: \$11.50/hour

Summary: The SNP Paraprofessional will assist the school SNP Coordinator and will ensure nutritious meals are prepared and served that meet state and federal requirements.

Essential Duties and Responsibilities:

- Preparation, assisting, cooking and serving a variety of food items for breakfast and lunch programs
- Maintenance of sanitary work environment including cleaning all cooking surfaces, utensils, trays, pots and pans, floors, and counters
- Maintenance of high standards for food quality and appearance following guidelines for food safety in preparation, serving and storing of food
- Ability to operate all kitchen equipment in an efficient and timely manner
- Clean and inspect equipment, kitchen appliances, and work areas to ensure cleanliness and functional operation
- Demonstrates high personal hygiene standards including proper hand washing protocol and handling of food items
- Understands basic kitchen first aid and must report all accidents to building principal
- Responsible for ensuring all equipment is turned off at the end of the day
- Demonstrate knowledge of disaster/safety actions especially in regard to fire and ability to use a fire extinguisher
- Knowledge of various cooking methods including baking, grilling, frying, boiling, etc.
- Requisition food supplies, kitchen equipment, and appliances, based on estimates of future needs
- Willing to attend work related training classes and workshops as requested by building principal
- Other duties may be assigned.

Qualifications:

- High School Diploma or Equivalent
- Completion of at least 60 credit hours towards a college diploma or demonstrate through formal assessment knowledge of an ability to assist in instructing reading, writing and mathematics.
- Food preparation experience or training preferred

Physical Demands:

- Ability to lift up to 50 pounds, carry 50 pounds, and push/pull 35 pounds of force
- Ability to stand and walk on hard surfaces for long periods of time
- Ability to adapt to changes in room temperature
- Ability to work in the presence of loud background noise.

Education Training and Connection operates without discrimination on the basis of gender, race, religion, national origin, age, or disability in compliance with Title VI, Title VII, Title IX, Section 504, ADA, and all other applicable civil rights legislation. ***EDUCATION AND TRAINING CONNECTION is an EQUAL OPPORTUNITY EMPLOYER.***